| Time              | Activity            | Meeting space  | Catering                     | Audio/visual   |
|-------------------|---------------------|--|------------------------------|----------------|
| 2:00 p.m.         | Team meeting        | Room 602   |                              |                |
| 3:00 p.m.         | Executive meeting   | Room 602   | Not applicable               | Not applicable |
| ·                 | ·                   |  |                              | · ·            |
| Time              | Activity            | Meeting space  | Catering                     | Audio/visual   |
| 6:00 a.m 24H hold | Registration set up | Room 414, Conference for 8, tables perimeter for inventory | around the<br>Not applicable |                |

| 40.00 40.45         | Coffee Break              | N/A                   |   | Not applicable                        |
|---------------------|---------------------------|-----------------------|---|---------------------------------------|
| 10:00 - 10:15 a.m.  | Collee Break              | IV/A                  |   | Not applicable                        |
|                     |                           |                       |   |                                       |
|                     |                           |                       |   |                                       |
| 10:15 - 11:45 a.m.  | Change Management Keynote | Salon DE- previous    | Not applicable  | Previous                              |
|                     |                           |                       |   |                                       |
|                     |                           |                       | (140) Wednesday Comfort food buffet including tossed  |                                       |
|                     |                           |                       | cobb salad, sliced mozzarella and tomato salad,   |                                       |
|                     |                           |                       | vegetarian lasagna, country style fried chicken, meatloa<br>with BBQ sauce, mashed potatoes, green beans                | 11                                    |
|                     |                           |                       | almondine. Make your own cheesecake bar.  |                                       |
| 11:45 a.m 1:15 p.m. | Lunch                     | Salon C - previous    |   |                                       |
| ·                   |                           |                       |   | Add (1) lavaliere microphone for this |
| 1:15 - 2:30 p.m.    | Keynote Presentations     | Salon DE - previous   |   | session only                          |
| 2:30 - 2:40 p.m.    | Coffee Break              | Not applicable        |   |                                       |
| 2.30 - 2.40 p.m.    | Silve Broan               | то арриоде            |   |                                       |
| 2:30 - 3:30 p.m.    | Keynote Presentations     | Salon DE - previous   |   | Previous                              |
| 2.20 2.45 n m       | Coffee Break              | Salon DE              | Not applicable  |                                       |
| 3:30 - 3:45 p.m.    | Collee Dieak              | Salon DE              | тист аррпсавте  |                                       |
| 4:00 - 5:00 p.m.    | Keynote Panel             | Salon DE - previous   |   | Previous                              |
|                     |                           |                       | watermelon pistachio and cucumber salad, wild   |                                       |
|                     |                           |                       | mushroom ragout, gorgonzola crème brulee topped witl  |                                       |
|                     |                           |                       | arugula salad, Italian spedeni (onions, peppers, cheese<br>& tortellini in a light vingerette). PASTA station featuring |                                       |
|                     |                           |                       | penne pasta with Italian sausage, roasted vegetable   | <sup>3</sup> ]                        |
|                     |                           |                       | bow tie salad, catavappi past with shrimp. CARVING  |                                       |
| 6:00 - 7:30 p.m.    | Reception                 | Salon C               | STATIONS: Whole beef and BBQ Turkey Breast.   |                                       |
|                     | To min                    | Monday, January 4, 20 |   | 1                                     |
| Time                | Activity                  | Meeting space         | Catering  | Audio/visual                          |
|                     |                           |                       |   |                                       |
| 24 Hour             | Headquarters              | Room 414- previous    | Not applicable  | Previous                              |
|                     |                           |                       | Modified deluxe breakfast menu to include: orange,  |                                       |
|                     | D(6.1                     |                       | apple and cranberry juice, fresh fruit coupe, assorted  |                                       |
| 7:30 - 8:30 a.m.    | Breakfast                 | Salon C - previous    | bagels, omelet station and breakfast potatoes. N  |                                       |
|                     |                           |                       |   |                                       |
| 8:30 - 9:00 a.m.    | Kick-Off Day #2           | Salon DE - previous   |   |                                       |

| 9:00 - 10:00 a.m.  | Keynote Presentations                           | Salon DE - previous   |  |          |
|--|---|---|--|----------|
| 10:00 - 11:00 a.m.<br>10:00 - 11:00 a.m.<br>10:00 - 11:00 a.m. | Keynote Presentations  Breakout #1  Breakout #2 | Salon DE - previous Room 400, theater for 40, (1) head table with chairs Room 404, theater for 40, (1) head table with chairs |  |          |
| 11:00 a.m Noon   | Breakout #4                                     | Salon DE - previous   |  |          |
| 11:00 a.m Noon   | Breakout #5                                     | Room 400 - previous   |  |          |
| 11:00 a.m Noon   | Breakout #6                                     | Room 404-previous   | Tex mex custom buriet realuring blue corn chips, saisa verde and guacamole. Hill Country Greens with quesco fresco, crisp onions, applewood bacon with jalapeno ranch dressing, marinated jicama salad. Build your own fajitas featuring marinated flank steak, grilled chicken and baked sea bass, mozzarella stuffed apreas, vegetarian rice, and beans. |          |
| Noon - 1:00 p.m.   | Luncheon  | Salon C   | Desserts - Tres Leches and Churros with Honey .  |          |
| 1:00 - 2:45 p.m.   | Keynote   | Salon DC - previous   |  | Previous |

Salon DE34-previous

2:45 >BDC 7.8p00 -.m.