EXPORT CONTROL INTERNATIONAL SHIPPING GUIDELINES

All University faculty, staff, and students who engage in international shipping are responsible for ensuring compliance with U.S. export control laws and regulations. Violations of these laws and regulations may result in civil and criminal penalties.

What You Should Know Before You Export a Physical Item

USA does not have a centrally controlled international shipping department. The Office of Research Compliance and Assurance is here to support you if you need to export an item(s) to facilitate your research, to include the following resources:

- "Items to Consider When Shipping Internationally: Shipment Preparation"
- International Ship

Travelers should not take ANY of the following without first obtaining specific advice:

x   Data or information received under an obligation of confidentiality.
x   Devices, equipment or computer software received with restrictions on export to or on access by foreign nationals.
x   Devices, systems or software specifically designed or modified for military or space applications (even if these items are used in an academic research setting).

For more information see [When to Apply for an Electronic Export Information (EEI)](#)

Recordkeeping

All shipping records including commercial invoice, airway bill, export filings and associated communications are required to be maing 0 Tc 0 (n)-4 0 Tc 0 (n)-4 0 Tc 0 (n)-4 0 Tc 0 (n)-4ey.