

This guide will assist you with Direct Award Applications (previously Auto-Match) and the awarding process.

1. To award Direct Awards navigate to [redacted] on the left-hand navigation bar and then select the [redacted] tile.
2. Locate the scholarship to be awarded using the filter function and click on the [redacted] icon to edit the award.
3. Select the [redacted] tab, and then click on the [redacted] button to ensure you have the most current list of eligible students.
4. Next, proceed to [redacted] on the left-

