

**Members Present:** Susan Gordon-Hickey, Eric Loomis, Gwendolyn Pennywell, Debra Chapman, John Kovaleski, Robert Cloutier, Kathy Bydalek, Treena Finney, Elizabeth Adams, Marie Migaud, Tim Sherman, Kevin West, Kimberly Feagin, Bettina Riley, Todd Andel, Harold Pardue, Lorene Flanders, Norma Jean Tanner, Kelly Osterbind, LaSonya Toney, DeAnna Cobb

**Members Absent:** Christopher Keshock , Mark Taylor, Gayle Davidson-06/15

which compared our individual graduate program competitors, earnings, growth projections, etc.) This study which to monitor, maintain, evaluate, and invest. Expected Dean's Council, which will involve strategic planning for the Graduate Council subcommittee formation for strategic planning discussed. The program is a state wide initiative in response to industry. This program has the support of the governor's what programs could be created at USA to be a part of the formulate/manage stackable certs was suggested.

3. **WebAdmit Update (Norma Jean Tanner):** The new application advised that the url's change with each academic year and are having issues applying/getting messages that the system

6. **Proposed Change to Thesis/Dissertation Due Dates (DeAnna Cobb):** Several programs have requested the due dates be moved closer to the end of the semester to better accommodate students and faculty. As a possible solution, a one-page T/D committee chair checklist was distributed so that theses and dissertations would reach the Graduate School in better form and need considerably less time to process. Spring 2020 was suggested as a trial run to see if this strategy would be effective. As Summer terms are short as is, the due dates could not be shifted to any great degree. Our student theses/dissertations are uploaded to ProQuest on the internet as is standard practice with many universities. This solution was met with mixed responses and other solutions are welcomed.
7. **Graduate Assistant Policy (Harold Pardue):** Dr. Pardue proposed another category of Graduate Assistants be created in order to meet grant needs for health insurance for our doctoral level GA's. Avenues for health insurance for all GA's are being explored, but currently funding does not exist at that level. A United Health insurance pool for all Alabama GA's in this category is being considered.
8. **Graduate Student Time Extension Policy Review (Harold Pardue):** Dr. Pardue asked the council to review the proposed policy for streamlining time extension requests. It was suggested that the Faculty Advisor be added to the initial steps. This policy will be revised and emailed out for review.
9. **English Proficiency/Countries (Harold Pardue):** A list of countries not requiring the English proficiency exams for our undergraduate students was disbursed. These students must however take a standardized text to establish proficiency levels. A policy will be created and emailed out for review.
10. No new business.
11. Meeting adjournment.